

**Bobcat Online Scholarship System (BOSS) Timeline for 2025-2026
Texas State University**

Date	Needed Action
June 1	Prepare for New 2025-2026 Cycle - Scholarship committee chairs (opportunity administrators) to provide FAS with any needed changes in their scholarships (e.g., major, classification, scoring rubric, etc.) for the 2025-2026 award cycle.
June 30	All scholarships must be closed for the previous 2024-2025 cycle for archival process (one month in duration). During this archival process, committee reviews and awarding can continue, but no scholarship opportunities can be open.
July 1	Previous 2024-2025 general and conditional scholarship applications are archived by FAS in preparation for the next award year cycle.
July 15	Scholarship committee chairs complete any remaining post-acceptance reviews (e.g., recipients' submission of thank you letters) and authorize those remaining awards for 2024-2025 disbursement.
August 1	The 2024-2025 archival process is completed by FAS. If late awarding of 2024-2025 scholarships is needed, awarding can resume.
August 15	FAS completes any changes requested to 2025-2026 scholarship opportunities (e.g., selection criteria, scoring rubric, etc.) as requested by the scholarship committee chairs.
September – Twelfth Class Day	After the fall semester census date for the 2024-2025 cycle, FAS notifies any scholarship committee chairs of their scholarship recipients who did not enroll. The committee chairs will then cancel awards for non-enrolled students and re-award unspent scholarship funds to alternate candidates.
November 1 – National Scholarship Month	Scholarship applications open (no later than) for the upcoming 2025-2026 academic year.
November 15	Development Foundation and Treasurer's Office provide FAS with approved distributions (for input into BOSS) for 2025-2026 endowments. and The Treasurer's Office provides FAS with revised approved distributions (for input into BOSS) for the 2024-2025 cycle that includes the sum of original and carry-forward amounts for university endowments.
December 1	Deadline for scholarship committee chairs to submit to FAS their list of 2025-2026 committee members (reviewers) for each scholarship.
January 1	FAS establishes 2025-2026 committee chair/reviewers for each scholarship opportunity.
February 1	Refresher training video and guide emailed by FAS on the scholarship committee review process. (Just-in time refresher training provided by FAS on the scholarship committee review process if requested.)
February – Twelfth Class Day	After the spring semester census date for the 2024-2025 cycle, FAS notifies any scholarship committee chairs of their scholarship recipients who did not enroll. The committee chairs will then cancel awards for non-enrolled students and re-award unspent scholarship funds to alternate candidates.
February 15	Refresher training video and guide emailed by FAS on the scholarship awarding process. (Just-in time refresher training provided by FAS on the scholarship awarding process if requested.)
March 1 -	Individual just-in time refresher training provided by FAS on the scholarship committee review process if requested.
March 15	Complete awarding of incoming freshman students for 2025-2026 cycle.
March 31	Complete awarding of incoming graduate students for 2025-2026 cycle.
April – Week Three	FAS emails campus customers for their input on improving the system and revising their scholarship opportunities for 2025-2026 (prior to archiving the 2025-2026 cycle).
May 1	Complete awarding of incoming transfers and continuing students for 2025-2026 cycle.
July – Fourth Class Day	After the summer semester census date for the 2024-2025 cycle, FAS notifies any scholarship committee chairs of their scholarship recipients who did not enroll. The committee chairs will then cancel awards for non-enrolled students and re-award unspent scholarship funds to alternate candidates.